## **Salem County Board of Taxation**

The **September 11, 2013** Monthly Meeting of the Salem County Board of Taxation was called to order by President Steven Caltabiano at 8:30 a.m. in the Salem County Board of Taxation's office. Compliance with The Open Public Meeting Act was recognized. A roll call of Tax Board members indicated that all members were present.

The minutes for the August Monthly Board Meeting were presented for review and were approved on a Motion: Hall/Sparks 5-0.

**Under General Correspondence**, the Board discussed the "Fake Farm" article from the <u>Press of Atlantic City</u>. The changes to the farmland assessment act and additional income requirements will go in effect in 2015 for 2016 approvals.

**Under the Administrator's Report** the Board reviewed the Disclaimer recently added to our website at the suggestion of Board President Caltabiano.

Administrator Snyder discussed with the Board his attempt to change the language on the Tax Appeal Instructions to require discovery within 7 days of the **original** appeal hearing.

A lengthy discussion was held between the Commissioners and the Administrator regarding Sr1a Summary Reports and the length of time Deeds were being processed by Municipal Assessors. The Board reviewed recent Summary Reports submitted to the State that indicated some towns were holding Deeds from 60 to over 90 days. The Board consensus was that it would be reasonable to expect a more timely turn around and directed John to inform the Municipal Assessors that they would like an explanation for any Deed held in excess of 60 days. There was a motion to accept the Administrators Report. Voros/Hall 5-0

**Under Unfinished Business** Kathy McAllister accepted remaining requests for Travel reimbursement to and from NJACTB Conference in Cape May.

**Under New Business** Rollback Complaints with consents were reviewed by the Commissioners and Judgments approved by motion. Connor/Hall 5-0

**Late Agenda Additions**: John requested that the Board extend the Education Reimbursement policy to include staff employed in Municipal Assessors offices in Salem County. The Board agreed in principal to the expansion of the policy and directed John to modify Educational Reimbursement Resolution at next reorganization. Motion Hall/Voros 5-0.

It was announced that the next Board Meeting would be Wednesday, October  $16^{\rm th}$  at 8:30 a.m. in the Salem County Board of Taxation Office.